

BUFFALO TOOL LIBRARY

Buffalo ReUSE

www.BuffaloToolLibrary.org

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(716) 885-4131

Using Our Tools Safely

Before you begin a project please read this information.

Take a safety training workshop. This is required of all Library members before borrowing power tools. Ask us for a current schedule of upcoming trainings!

Use the correct tool for the job.

Keep all tools sharp, clean and in safe working order. Never remove or disable safety devices on tools

Wear proper attire for working with tools.

- Close-fitting clothing appropriate for the activity being performed, such as short sleeved or buttoned long sleeve shirts (tucked in).
- Close-toed shoes instead of sandals.
- Long hair tied back
- No jewelry
- Safety glasses when operating power tools.
- Hearing and respiratory protection when required. Library staff will typically offer the appropriate protection for the tool you are borrowing, but ask if you're unsure!
- Keep sharp tools out of pockets.

Maintain a safe work area

- Arrange equipment to permit safe, efficient work practices and ease of cleaning.
- Store tools properly and safely when not in use.
- Keep area free of debris and clutter while working and clean up after you've finished working.
- Clean up spills or other potential hazards immediately.
- Dispose of combustible materials properly.

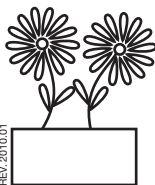
Keep feet, fingers and hair away from the blades and other moving parts of a power tool. Do not operate a power tool if hands or feet are wet.

Focus. Do not distract others or let yourself be distracted when using tools.

Shut off and unplug power tools when you are finished using them. Never leave a running tool unattended and never change a part, make adjustments, or clean tools while the tool is plugged in.

If a tool doesn't adjust or operate normally, or if you hear unusual sounds or vibrations, stop use and return the tool to the Library as soon as possible. **When a tool isn't working right, it can be very dangerous.** Do not attempt to fix a tool without first telling Library staff about the problem.

Ask us if you have questions about proper operation and adjustment of tools. If we don't know, we can help you find the answer online or in one of the many instruction manuals we have on file at the Library.



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